



QuISBE User Guide

Purpose:

QuISBE is an opportunity for 5th and 8th grade students to become familiar with science content prior to the spring summative assessment. There will be multiple practice tests for each grade. The test can be completed during one class period or over the course of a few days. Each test contains machine and hand-scored items. Teachers will use rubric to hand-score open-ended constructed response items. Student final scores will be tallied by QuISBE after open-ended items have been assigned a score.

If you have any questions regarding QuISBE, please schedule Office Hours with Pearson by visiting the Illinois Support Site, selecting the Resources dropdown, and choosing Program Delivery Team Office Hours.

Prerequisites

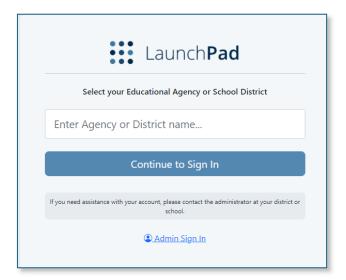
- 1. Pearson will setup Courses and Classes.
- 2. Understand School Test Coordinator and Teacher role next steps.

School Test Coordinator or Teacher Login

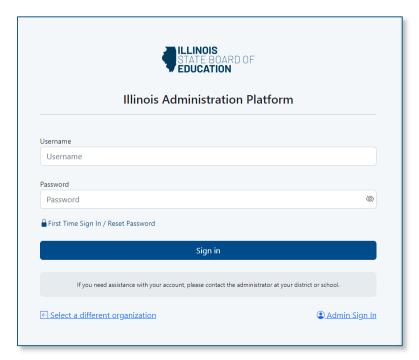
- 1. Open the Launchpad URL https://launchpad.pearson.com via Google Chrome (Other browsers are not recommended).
- 2. Enter **Illinois Administration Platform** for your Agency (or District) and select **Continue to Sign In**.
 - Note: This step only needs to be completed one time to access the Illinois Administration Platform.



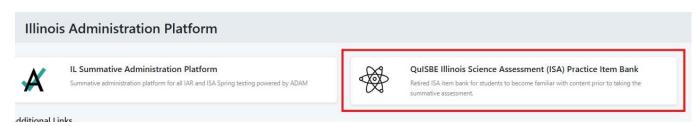




3. On the next screen, enter your provided Username and Password and select **Sign In**.



4. Then, select the QuISBE Illinois Science Assessment (ISA) Practice Item Bank

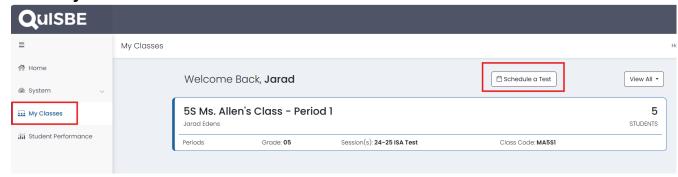


Note: If you do not have a login for LaunchPad, ask your DTC or STC to create your account.

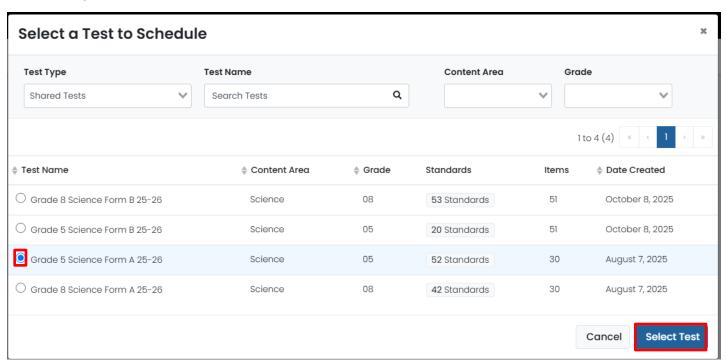




5. Select **My Classes** to schedule a test. Select **Schedule Test** to name the Administration.



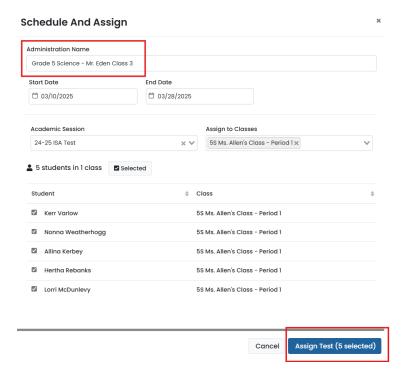
 Find the test you would like to assign to your student, select the radio button and then Select Test. (Note: Science Form B consists of three sections and includes a total of 51 items.)



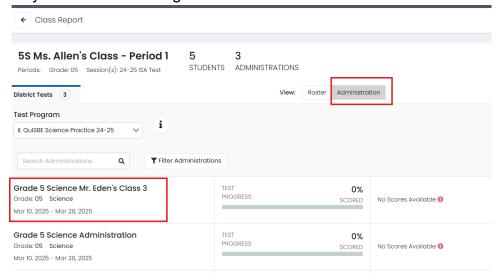
7. Complete **Schedule and Assign** fields. The administration name will be unique to your class. If you have more than one class, each administration name should be exclusive to each class. Input Start and End Dates. You can also assign the students here.







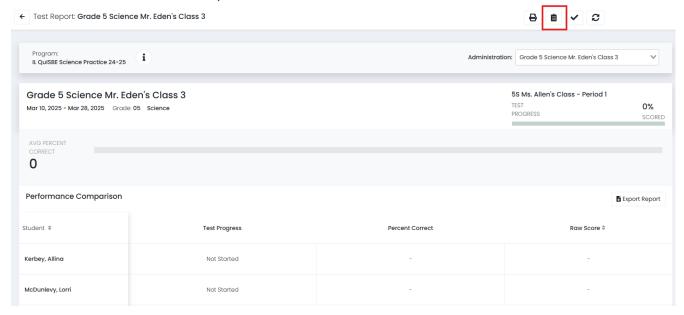
8. The administration is now created, and the test is assigned to the student/s. Select **Administration** to see all the tests administrations for this class. Select the administration for your student/s to begin.



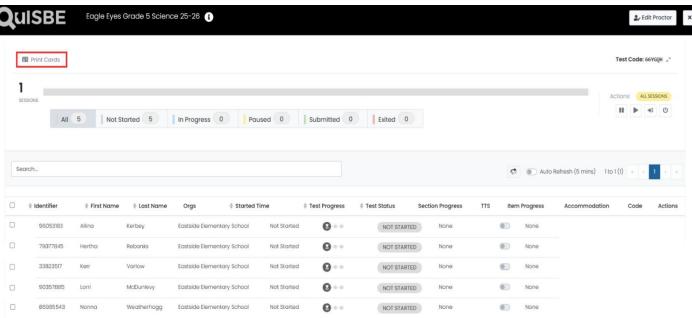




9. On the Administration screen, click on the Proctor view to show the Proctor Dashboard.

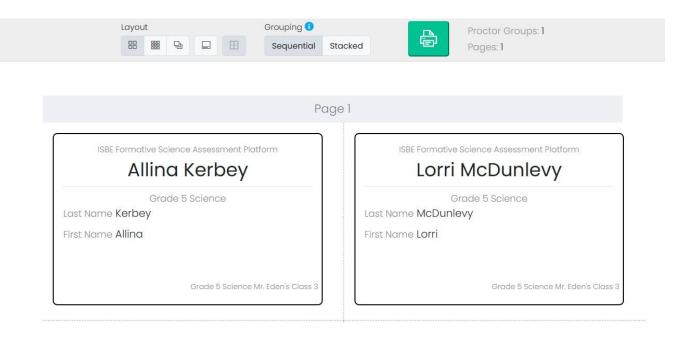


10. Select the Print Cards Icon to find the student's login information. Provide the information to the student.



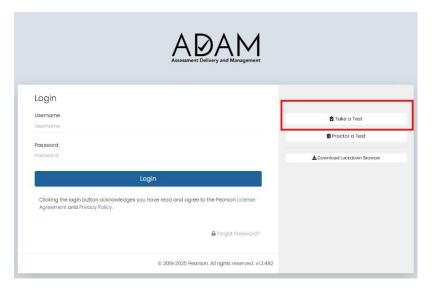






Student Experience

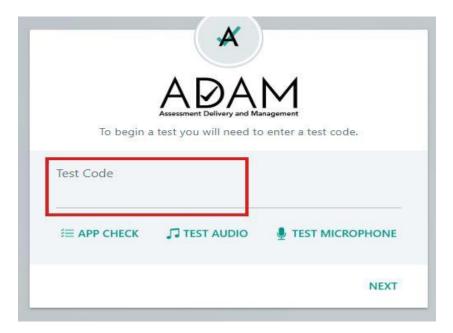
11. Students will login via adamexam.com



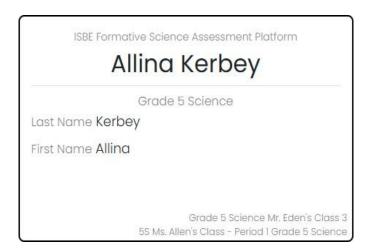
Students will be prompted to enter the Test Code, which is located on the Proctor Dashboard. The teacher will provide the Test Code for the student.







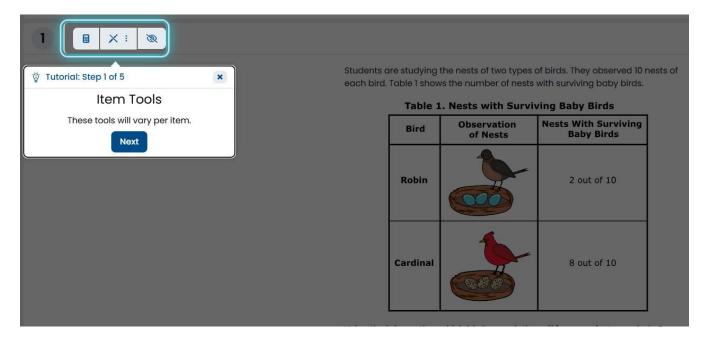
Students will then enter their last and first name as printed on the student print card to log into Quisbe and start a test.



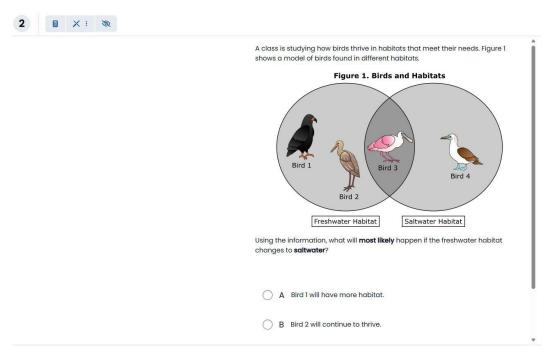
12. Upon entering the platform, the student will see their test. They can choose to interact with the tutorial or exit the tutorial and begin answering questions.







13. An example of what the student will see when taking the test is below:



14. Once all questions have been answered, the students will enter the Assessment Review screen where they can return to bookmarked items in the test or **Submit**. ADAM will then log them out of the testing platform.

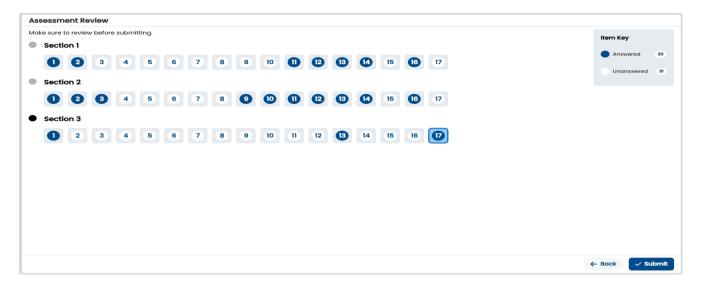




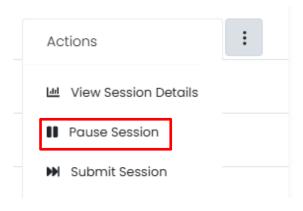




Note: Science Form B with three sections as displayed here:



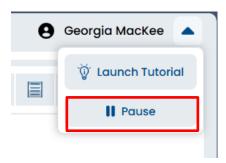
If a student needs to stop their practice test and continue on another day, please use the Pause Session feature on the Proctor Dashboard.







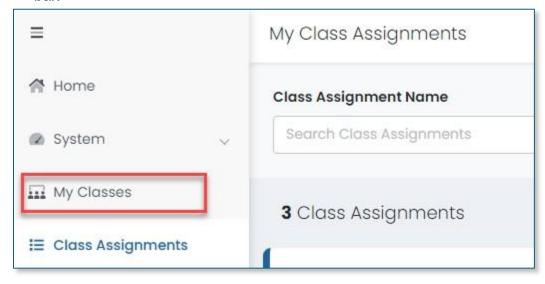
Alternatively, you can suggest that the student pause the test by clicking on the Username dropdown on their test screen and selecting the Pause option as shown here:



For any questions or concerns, please contact <u>SCHIllinoisTeam@pearson.com</u>.

Reporting

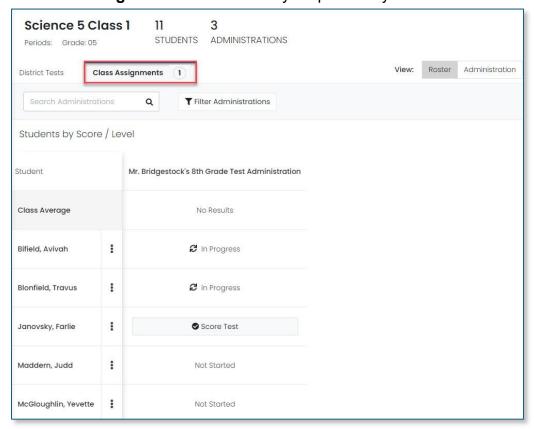
15. Now that you have the **Class Assignment** created, navigate to **My Classes** on the side bar.







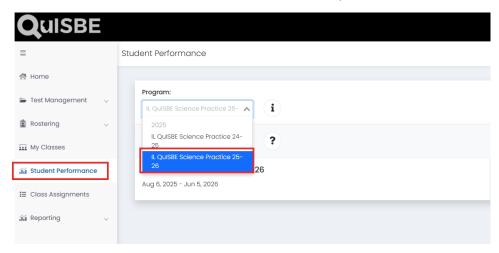
16. Select your class to enter in on the **District Tests** tab of the Class Report page. Select the **Class Assignments** tab to see all your previously created tests.



17. Select your recently created test administration. Here you will find three tabs.

Performance Summary, Student Responses (including distribution of responses), and Item Analysis.

Click on Student Performance and select IL QuISBE Science Practice 25-26.



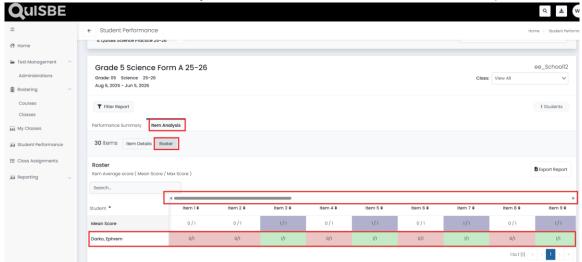




Then click on the test



Then click on Item Analysis > Roster. You can see all student responses.

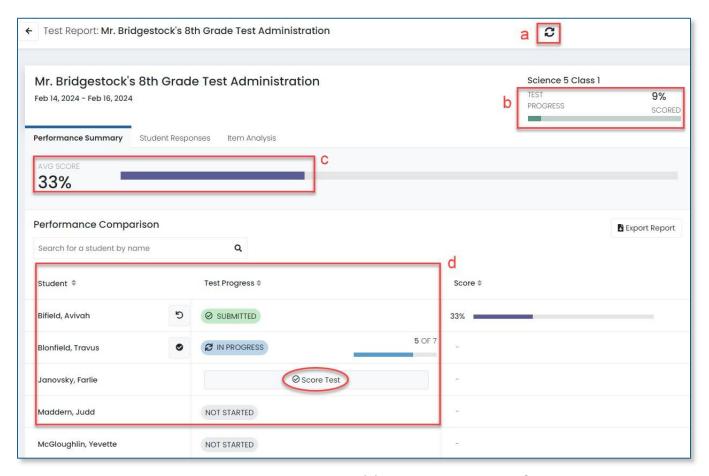


18. On the **Performance Summary** tab you will find:

- a. Refresh button for live updates
- b. Test Progress
- c. Average Score
- d. Test Progress
 - i. Not Assigned (student wasn't selected for this test)
 - ii. Not Started
 - iii. In Progress
 - iv. Submitted (test has been submitted and CR item(s) scored)
 - v. Submitted: Score Pending (select refresh at top right)
 - vi. Score Test (test has CR item(s) to be scored)





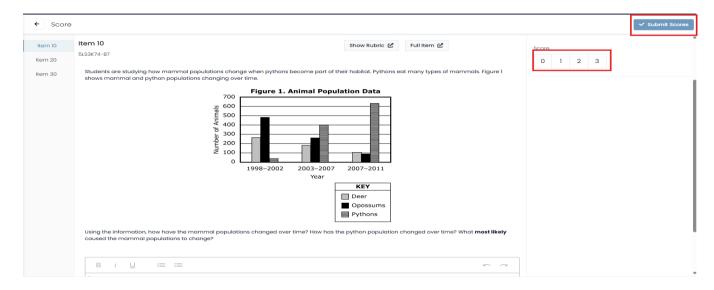


19. You can score any constructed response item(s) by selecting **Apply Scores**. This screen includes all students awaiting scores.









20. The Performance Comparison screen allows you to see the Distribution of their results.

